

**JBMI Special Meeting**  
Employee Handbook  
September 15, 2011

Officers Present: Chuck Hindenburg, Berni Pilip, Margaret Puckette, Ginny Sorem

Directors Present: Leonard Myers, Ron Schmidt, Sher Shepps, Sherre Vanegas

Moorage Management: Pam Pariseau

Not Present: Bruce Broussard, Jerry Pekrul

A quorum was present. Several clarifications to the *Employee Handbook* were discussed including Personal Time Off, the dates of pay (5<sup>th</sup> and 20<sup>th</sup>), and the length of time before an employee is eligible for health insurance. Ron moved to approve the *Employee Handbook* (RevB). Sher seconded. Passed unanimously with four votes.

(Jerry Pekarul sent a note to the president that he would not be present but would not vote for the *Employee Handbook*.)

Respectfully Submitted,



Berni Pilip  
Secretary